

Annexure – Introduction

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Annexure 01

Fertilizer Recommendations for Paddy Cultivation

Fertilizer recommendations to be adhered to under subsidized fertilizer programmed on the unanimous decision of the Fertilizer Advisory Committee based on fertilizer recommendations introduced at agro climatic zones and irrigation method level in respect of paddy cultivation by Paddy Research and Development Institute of the Department of Agriculture are given below.

These recommendations shall be utilized at the assessment of subsidized fertilizer requirement for paddy cultivation on paddy lands under each irrigation method in the respective Agrarian Services Centre area.

Agro Climatic Zone 1 – Fertilizer recommendation for irrigated paddy lands within intermediate and dry zone.

Areas Included

For Anuradhapura, Polonnaruwa, Monaragala, Hambanthota, Jaffna, Puttalam, Kurunegala, Mannar, Vavuniya, Ampara, Kilinochchi, Mullaitivu, Trincomalee, Batticaloa, Badulla, Kandy (Minipe, Ududumbara, Panwila, Medadumbara, Kundasale, Patha-hewaheta, Delthota DS Divisions), Nuwaraeliya (Hanguranketha, Walapane DS Divisions), Rathnapura (Ambilipitiya, Kolonna, Balangoda, Imbulpe, Weligepola DS Divisions), Mathara (Hakmana, Kirinda, Devinuwara, Dikwella, Thihagoda, Kamburupitiya DS Divisions), Mathale (Excluding Yatawatta and Ukuwela DS Divisions) Districts.

	Kg per Hectare (kg/ha)		
	Urea	T.S.P.	M.O.P
Major Irrigation/Mahaweli	215	50	55
Minor Irrigation	190	50	55

Agro Climatic Zone 2 – Fertilizer recommendation for irrigated paddy lands in the wet zone.

Areas Included

For Kegalle, Gampaha, Colombo, Galle, Kalutara, Mathale (Yatawaththa and Ukuwela DS Divisions), Kandy (Excluding Minipe, Ududumbara, Panwila, Medadumbara, Kundasale, Patha-hewaheta, Delthota DS Divisions), Nuwaraeliya (Excluding Hanguranketha and Walapane DS Divisions), Matara (Excluding Hakmana, Kirinda, Devinuwara, Dikwella, Thihagoda, Kamburupitiya DS Divisions), Rathnapura ((Excluding Ambilipitiya, Kolonna, Balangoda, Imbulpe, Weligepola DS Divisions) Districts.

	Kg per Hectare (kg/ha)		
	Urea	T.S.P.	M.O.P
Major Irrigation / Mahaweli	135	35	45
Minor Irrigation	120	35	105

Agro Climatic Zone 3 – Fertilizer recommendation for rain-fed paddy lands within intermediate zone and dry zone.

Areas Included

For Anuradhapura, Polonnaruwa, Monaragala, Hambanthota, Mullaitivu, Jaffna, Kurunegala, Puttalam, Mannar, Vavuniya, Ampara, Batticaloa, Trincomalee, Kilinochchi, Badulla, Kandy (Minipe, Ududumbara, Panwila, Medadumbara, Kundasale, Patha-hewaheta, Delthota DS Divisions), Nuwaraeliya (Hanguranketha, Walapane DS Divisions), Rathnapura (Ambilipitiya, Kolonna, Balangoda, Imbulpe, Weligepola DS Divisions), Mathara (Hakmana, Kirinda, Devinuwara, Dikwella, Thihagoda, Kamburupitiya DS Divisions), Mathale (Excluding Yatawatta and Ukuwela DS Divisions) Districts.

	Kg per Hectare (kg/ha)		
	Urea	T.S.P	M.O.P
Total	165	35	45

Agro Climatic Zone 4 – Fertilizer Recommendation for rain-fed paddy lands in the wet zone.

Areas Included

For Kegalle, Gampaha, Colombo, Galle, Kalutara, Mathale (Yatawaththa, Ukuwela DS Divisions), Kandy (Excluding Minipe, Ududumbara, Panwila, Medadumbara, Kundasale, Patha-hewaheta, Delthota DS Divisions), Nuwaraeliya (Excluding Hanguranketha and Walapane DS Divisions), Mathara (Excluding Dewinuwara, Hakmana, Kirinda, Dikwella, Thihagoda, Kamburupitiya DS Divisions), Rathnapura ((Excluding Ambilipitiya, Kolonna, Balangoda, Imbulpe, Weligepola DS Divisions) Districts.

	Kg per Hectare (kg/ha)		
	Urea	T.S.P	M.O.P
Total	95	50	105

Harvesting potential could be further enhanced by applying organic fertilizer as recommended by the Department of Agriculture along with the above mentioned chemical fertilizer.

Note:

Following the issuing of Circular No. 4/5/1 dated 10.01.2018 of the Secretary Ministry of Agriculture Development and Agrarian Services on “Assessing Fertilizer Requirement” based on the recommendations made by the respective Divisional Agriculture Committee and the District Agriculture Committee, the paddy Research and Development Institute of the Department of Agriculture has submitted amendments to fertilizer recommendations in respect of the following areas which are also in this note.

1. To apply fertilizer recommendations of the low country dry and inter middle zone for Laggala Divisional Secretariat in the Matale district which include Laggala, Pallegama and Haththotaamuna Agrarian Services Centre Areas.
2. To apply fertilizer recommendations of the low country dry and intermediate zone for Imbulpe Divisional Secretary's Division in the Ratnapura district which includes Rathmalavinna and Pambahinna Agrarian Services Areas.
3. To apply fertilizer recommendations of the low country dry and Inter middle zone for Kirinda – Puhulwella and Divisional Secretary's Divisions in Rathnapura district which include Kirinda - Puhulwella Agrarian Services Centre areas

Annexure 02

Approval for Famer Organizations to transport Fertilizer from Agrarian Services Centres and sell the same to farmers.

1. In the task of undertaking by any Farmer Organization to transport and distribute subsidized fertilizer among all its membership or part thereof, the following method should be followed.
2. Any farmer Organization could undertake the transportation of subsidized fertilizer and distribute the same among farmer only if they have the ability and sufficient resources to fulfill the task properly.
3. In deciding the bulk sale price of selling subsidized fertilizer to a farmer organization, the respective Agrarian Services Committee requires to follow the following procedure.
 - 3.1 The selling price to be decided by the Agrarian Services Committee and the price expected to be offered by the Farmer Organization shall be submitted separately to District Fertilizer Sub Committee with reasons for same.
 - 3.2 The price and information applicable to the procurement of fertilizer for “Yala” season shall be forwarded to Fertilizer Sub Committee at its meeting to be held in February and those applicable to “Maha” season to the same at its meeting held in June every year.
 - 3.3 Having considered the submissions made to it, the Fertilizer Sub-Committee shall decide a reasonable price and forward same to the District Agriculture Committee for approval.
 - 3.4 The District Agriculture Committee by including amendment, if any shall approve the price.
 - 3.5 The price so approved shall be brought to the notice of the Farmer Organization and the Agrarian Services Committee in writing.
4. Rates to be charged by the farmer Organization for transportation of fertilizer from the Agrarian Services Centre shall be examined by the Agrarian Development Divisional Officer and the respective Agriculture Research and Production Assistant to see whether the transport cost is reasonable and fair.
5. Farmers should be made aware on the sale price of fertilizer following the addition of transport cost to the price at which the respective Farmer Organization buy the same from the Agrarian Service Centre and concurrence of the farmers shall be obtain for same. Farmers should be well understood that this move is not tantamount whatsoever to selling government subsidized fertilizer more than the fixed price of Rs. 500/- other than recovery of a sum as transport cost similar or less the same amount bearable by farmers for transporting their fertilizer requirement from the respective Agrarian Services Centre.
6. Farmers who are entitled to receive subsidized fertilizer and expecting to obtain the same through the farmer Organization shall get their application recommended by the Agriculture Research and Production Assistant of the area and submit the same to the Chairman of the Farmer Organization; Action shall be taken to transport subsidized fertilizer for those farmers only.
7. Subsequently, a Register which includes the names and addresses of fertilizer – applied farmers, their NIC numbers and the amount of fertilizer they are entitled shall be prepared by the Chairman / Secretary of the Farmer Organization with a margin to obtain signatures of farmers, upon the receipt

of fertilizer, and then the Chairman / Secretary of the respective Farmer Organization shall hand it over with two copies to the Agrarian Services Divisional officer.

8. Agrarian Development Divisional Officer, in consideration of role played by the respective Farmer Organization on the distribution of subsidized fertilizer during past cultivation season, the knowledge and resources owned by the organization to handle the task and the recommendation of the Agriculture Research and Production Assistant, shall forward his recommendation to the Agrarian Development Deputy / Asst. Commission and obtain prior approval to get the relevant Farmer Organization joined for fertilizer distribution to farmers.
9. Having examined the accuracy of applications for subsidized fertilizer, approval of the Agrarian Development Divisional officer shall be granted. In instances where certain amends are to be made to the applied amount, Agrarian Development Divisional Officer shall take action to make necessary amendment and make aware of on the same.
10. Fertilizer applications and the register prepared accordingly shall be handed over in duplicate to the Chairman / Secretary of the Farmer Organization for resubmitting the same at the time of issuing fertilizer.
11. The Chairman / Secretary of the Farmer Organization shall take action to make aware of each farmer on the amount of subsidized fertilizer and purchasing and transport cost of the same and shall also take action to recover that amount and issue temporary receipt.
12. The list of names of farmers applying subsidized fertilizer prepared for issuing fertilizer along with their applications and the money recovered from farmers shall be handed over to the marketing officer through the Agrarian Development Divisional Officer.
13. With separate receipts written in respect of the amount of fertilizer approved for each farmer as referred to in applications and the lists of names prepared accordingly shall be handed over to the Chairman / Secretary or the Farmer Organization or any other Authorized Officer along with the total amount of fertilizer. All applications for subsidized fertilizer and a copy of the list of names of those farmers shall be retained and filed at the Agrarian Services Center.
14. Amount of each type of fertilizer issued and the issuing receipt numbers shall be clearly seen of the list of names or its overleap. In addition an entry shall be made by ADO to the effect that Chairman / Secretary of the respective Farmer Organization or any other officer to act on behalf of them, has been empowered to transport and distribute the same amount of fertilizer which shall be signed, dated and sealed. Without such empowering entry in the document, distribution of subsidized fertilizer for farmers is considered a fraudulent practice.
15. All information relating to the transportation of fertilizer by the farmer Organization from the Agrarian Service Centre and their distribution among farmers shall be brought to the notice of Agriculture Research and Production Assistants in advance before commencement of the undertaking.
16. At the time of transporting fertilizer by the Farmer Organization from the Agrarian Services Centre it is necessary to get the participation of at least two farmers who are entitled to subsidized fertilizer in addition to the Chairman of the Farmer Organization or Authorized Representative.

17. Action shall be taken by the Farmer Organization to transport the subsidized fertilizer on the same day the fertilizers are obtained from the Agrarian services Centre. The receipt issued by the Agrarian Services Centre for each farmer shall be made available to him at the time of issuing fertilizer.
18. Only the amount of subsidized fertilizer indicated in the receipt issued by the Agrarian Services Centre in respect of each farmer shall be issued and signature of the farmer shall be obtained on the above mentioned register to the effect that the receipt and the due amount of fertilizer have been obtained.
19. In instances where it is difficult to distribute fertilizer to farmers on the same day the fertilizer are obtained, a warehouse shall be named to store the same for the least short period until they are distributed and prior approval of the Director, NFS shall be obtained for same.
20. The name register prepared by the respective farmer organization for transporting fertilizer which contain approval of the Agrarian Development Divisional Officer and signature of farmers who obtained fertilizer shall be kept safely in the custody of Chairman / Secretary of the farmer organization for submitting any checking.

Annexure 03

Subsidized Fertilizer Distribution – Application of Additional Fertilizer

Agrarian Service Centre Cultivation Season
 District Divisional Secretariat

Applied amount of subsidized fertilizer for current season

Type of Irrigation	Extent of Land (ha)	Amount of fertilizer (kg)		
		Urea	TSP	MOP
Mahaweli / Major Irrigation				
Minor Irrigation				
Rain fed				
Total				

Approved amount of subsidized fertilizer for the season

Land extent (ha)	Urea (kg)	TSP (kg)	MOP (kg)

The amount of subsidized fertilizer obtained on the date of application of additional fertilizer

State Fertilizer Company	Urea (kg)	TSP (kg)	MOP (kg)
Balance remaining at end of the last season			
CFC			
CCF			
Total			

Total amount of subsidized fertilizer that has been distributed on the date of application of additional fertilizer

Type of Irrigation	Extent of Land (ha)	Amount of Fertilizer (kg)		
		Urea	TSP	MOP
Mahaweli / Major Irrigation				
Minor Irrigation				
Rain fed				
Total				

Past cultivation progress and total cultivation targets for the season (ha)

State Fertilizer Company	Mahaweli / Major Irrigation	Minor Irrigation	Rain fed
Maximum cultivation progress during past consecutive five seasons of Maha			
Maximum cultivation progress during past consecutive five seasons of Yala			
Cultivation progress during last Maha season			
Cultivation progress during last Yala season			
Total cultivation target for current season			

Extent of land which requires additional subsidized fertilizer for current season (ha)

Mahaweli / Major Irrigation	Minor Irrigation	Rain fed

Reasons for additional fertilizer requirement :-

1.
.....
2.
.....
3.
.....
4.
.....

Agrarian Development Officer's

Agriculture Instructor's

.....
Signature & Date

.....
Name & Official Seal

.....
Signature & Date

.....
Name & Official Seal

I recommend the above request. District Deputy / Assistant Commissioner of Agrarian Development

.....
Signature

.....
Name

.....
Date

.....
Official Frank

Annexure 04

Subsidized fertilizer distribution progress of ----- season

1. District Divisional Secretariat
2. Agrarian Service Centre
3. Closing date of issue of subsidized fertilizer for previous season
4. Status of fertilizer stocks of the day (kg)

Urea (kg)	TSP (kg)	MOP (kg)

5. The state fertilizer companies has provided subsidized fertilizer for ----- season (Current season)

Name of the state fertilizer company	Store	Paid price for 50 kg bag of subsidized fertilizer (Rs)

6. Amount of fertilizer obtained for ----- season (kg)

State Fertilizer Company	Urea (kg)	TSP (kg)	MOP (kg)
CFC			
CCF			
Total			

7. Commencing date of issuing fertilizer for the season -----

8. Amount of subsidized fertilizer sold for ----- season (kg)

Type of Irrigation	Paddy Land Extent (ha)		No. of Farmers	Urea (kg)	TSP (kg)	MOP (kg)
	Paddy	Other Crops				
Mahaweli/Major Irrigation						
Minor Irrigation						
Rain fed						
Total						

9. Closing date of issuing fertilizer for ----- season

10. Balance stock of the date (kg)

Urea (kg)	TSP (kg)	MOP (kg)
According to stock book		
Physical stock		

11. Total paddy land extent & Targets for upcoming ----- Yala / Maha season

Type of Irrigation	Total Paddy Land Extent (ha)	Progress of Previous Season (ha)	Targets for Upcoming Season (ha)
Mahaweli/Major Irrigation			
Minor Irrigation			
Rain fed			
Total			

Agrarian Development Divisional Officer's

.....
Signature Name Date Official Seal

Annexure 05

Telephone Numbers Useful in Subsidized Fertilizer Programme

Officer & Institute	Telephone	Fax
Chairman, Ceylon Fertilizer Company	011-2947764, 011-2947763	011-2947763
General Manager , Ceylon Fertilizer Company	011-2948831	011-2948831
Sales Manager , Ceylon Fertilizer Company	011-2947762	011-2947763
Chairman, Colombo Commercial Fertilizer Company	011-2930547	011-2930547
Sales Manager, Colombo Commercial Fertilizer Company	011-2948102, 011-2948103	011-2930547
Commissioner General of Agrarian Development	011-2691060	011-2693572
Fertilizer Distribution Unit of National Fertilizer Secretariat	011- 2034324	011-2887447
Director, National Fertilizer Secretariat	011 - 2034336	011-2887447
The Secretary, Ministry of Agriculture	011- 2879048	011-2868910