

**Check list -1**

**National Fertilizer Secretariat**  
**Fertilizer Cash Grant National Programme - 2017**  
**Handing over the information for 2017/18 Maha Season**

District:- .....

No. of Agrarian Services Centers: - .....

**01.** All the FCG 2(P) hard copies should be kept under the custody of District Assistant Director (Fertilizer) as per the circular No:..... and dated .....issued by the Secretary, Ministry of Agriculture.

Kind of formats	Stage	No. of required copies	Received ( ✓ )	Remarks
1. FCG 2(P) Formats:-		01		
1.1 Herewith attached/not attached the letter which denotes the handing over of FCG 2(P) to the district AD of Fertilizer.				
2. DVD having FCG 2(P) formats:-		08		
2.1.BOC		02		
2.2.PB		02		
2.3.RDB		02		
2.4.NSB		02		
3. FCG 3(P) formats (District overall reports):-		04		
4. FCG 4(P) formats (Bank wise summary)		04		
4.1.BOC				
4.2.PB				
4.3.RDB				
4.4.NSB				
5. FCG 5(P) formats (District summary):-		04		
6. FCG 6(P) formats (Bank wise overall summary):-		04		
6.1.BOC				
6.2.PB				
6.3.RDB				
6.4.NSB				
7. DVD with FCG 3(P) , FCG 4(P), FCG 5(P), FCG 6(P) formats:-		02		

**02.** Correctly handed over the above 02-07 formats and DVD s.

Name: - .....

Designation: - .....

Signature: - .....

Date :- .....

**03.** Received with correctly after checking above 02-07 formats and DVDs.

Name: - .....

Designation:- .....

Signature: - .....

Date :- .....

